

## LEISURE TASK AND FINISH PANEL: TERMS OF REFERENCE

### Term of Reference:

1. To consider the four topics for Review as identified by Overview and Scrutiny Committee i.e.
  - i) Future Management of Waltham Abbey Sports Centre
  - ii) Review of the future Management of the Roding Valley Meadows local Nature Reserve
  - iii) Review of Arts Development in the District and
  - iv) The District Council's Role and involvement in Outdoor and Community Events.
2. To gather evidence and information in relation to the four topics through the receipt of data, presentations and by participation in fact finding visits.
3. To consult with Partners, Agencies, Stakeholders and Users of the services under review, to establish key issues and future need.
4. To evaluate all relevant facts in relation to the topics under review in an objective way and to produce recommendations for future action accordingly.
5. To establish whether there are any resource implications arising out of the topics under review and advise Cabinet for inclusion in the Budget Process 2007/08
6. To report back to Overview and Scrutiny Committee at appropriate intervals and to submit any final reports in the proposed Corporate Format for consideration by O & S, the Cabinet and Council.

### Aims and Objectives of Review:

LEISURE TASK AND FINISH PANEL: TERMS OF REFERENCE

Key Issues:

TIMESCALE	ESTIMATED	ACTUAL
Commencement		13 July 2006
<u>Finish</u> 1. Interim report to include any budgetary items for the next budget round. 2. Review of the Future management of the Roding Valley Meadows local Nature Reserve. 3. Future Management of Waltham Abbey Sports Centre. 4. Review of the Arts Development in the District. 5. District Council's role and involvement in Outdoor and Community Events.	By 5 October 2006  January 2007  January 2007  Feb-March 2007  Feb-March 2007	
Reports.	As above	